

**Town of Elba  
Regular Meeting  
March 13, 2025**

Supervisor Hynes called the meeting to order at 7:00 p.m.; followed by the Pledge to the Flag.

Those in attendance included:

Supervisor Hynes  
Councilman Augello  
Councilman Chamberlain  
Councilman Coughlin  
Councilwoman Marshall

**Others Present:**

Town Clerk Werth  
Chuck Norton, Resident

**Absent:**

Superintendent of Highways Yungfleisch

**Minutes of February 6, 2025 Town Board Meeting**

**MOTION** Councilman Chamberlain, second by Councilman Coughlin to approve the minutes as written.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

**RESOLUTION NO. 7-2025 - TABLED**

Councilwoman Marshall made a **MOTION** to continue to **TABLE** Resolution No.7-2025, entitled “Approve Proposed Easement Grant to Niagara Mohawk Power Corporation”.

**Second by:** Councilman Coughlin

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**TABLED by unanimous vote (5-0)**

**RESOLUTION NO. 9-2025**

Councilman Chamberlain in offered the following:

**ACKNOWLEDGING COMPLETION OF INTERNAL AUDIT  
FOR JUSTICE E. DOUGLAS KING AND JUSTICE ANTHONY ZAMBITO**

**WHEREAS**, on February 19, 2025 the Town Board of the Town of Elba conducted an internal audit of the records, accounts and finances for the Justice E. Douglas King and Justice Anthony Zambito and

**WHEREAS**, the Town Board of the Town of Elba reviewed the records, accounts and finances of the above offices in accordance with the requirements and checklists provided by the office of the New York State Comptroller, and

**WHEREAS**, the Town Board of the Town of Elba found no irregularities, discrepancies or identified any issues of concern in the records, accounts and finances of the Justice E. Douglas King and Justice Anthony Zambito.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Elba, New York, that is acknowledges the annual internal audit was conducted as required and,

**BE IT FURTHER RESOLVED** the Town Board of the Town of Elba, New York, is satisfied with the level of accountability and controls in place with regard to the records, accounts and finances for Justice E. Douglass King and Justice Anthony Zambito.

**Second by:** Councilman Coughlin

**Ayes:** Augello, Coughlin, Hynes, Chamberlain, Marshall

**APPROVED by unanimous vote (5-0)**

### **ABSTRACT 3-2025**

**MOTION**, Councilman Coughlin second by Councilwoman Marshall approve the following:

General Fund	45-65	\$10,415.42
Highway	19-31	\$46,916.41
WD1	3	\$3,482.00
<b>Total</b>		<b>\$60,813.83</b>

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

### **COMMITTEE REPORTS**

#### **Building and Grounds**

No report.

#### **Zoning Board**

There was no meeting in March.

#### **Planning Board**

Councilman Coughlin discussed the contract between NYS and NY Green is completed, looking at a November, 2026 completion. NY Green will be working on behalf of the Town and Village. They will focus on land use regulations, agricultural resources, transportation, diverse housing and solar development. The plan is to have public meetings and send out surveys.

### **GAM**

Councilman Augello shared:

- Discussion regarding the County would be interested in hiring with CEO/ZEO, Assessors and Fire Inspectors. The County will investigate this and send out a survey to see if municipalities are interested in these shared services.
- The County changed engineers. The firm is currently doing an assessment.
- The FEMA Flood plan was also discussed. There will be three phases (draft, preliminary and final). Workshops will be scheduled in the future.
- Alexander received a grant.
- Town of Batavia is working on adding traffic cameras.

### **Cemetery**

Perry Lawn Maintenance increased his fee to \$16,890.00 for all three cemeteries. He will address the seeding and leveling this spring. After discussion, Councilwoman Marshall made a **MOTION**, second by Councilman Coughlin to proceed with Perry Lawn Maintenance for lawn care.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

Mr. Wolcott with WNY Cemetery Service will be coming in April to digitize section five.

### **DEPARTMENT REPORTS**

#### **Highway**

No report.

#### **Assessor**

Mr. Flansburg's report was emailed and is also available in the Town Clerk's office.

**ZEO/CEO**

Mr. Morris' monthly report was emailed and is also available in the Town Clerk's office.

**Town Clerk**

Town Clerk Werth reported that she took in \$277.00 and remitted \$234.00 to the Supervisor for local share, \$39.00 to NYS Ag. & Markets for spay/neuter program.

Tax collection continues to go well. I will collect through the end of March and then turn over to the County. Sue has moved on and I have an ad posted for a Deputy Clerk.

**Supervisor**

Supervisor Hynes shared the following:

- M&T was not aware of ATM's down time. They stated profit is not good because the ATM is mostly used by M&T customers. They will extend the lease for one more year and provide an insurance binder with the contract.
- We received our first PILOT payment for the Norton Road Solar Project.
- Spoke with Dwight Kanyuck, Solar Attorney. He has not heard back from Sean Grasby regarding the CEO/ZEO's.
- Denton Murphy, Hecate Energy, was unable to attend this evenings meeting. He plans on attending the Solar Meeting next week.

**EXECUTIVE SESSION**

At 7:20 p.m. Supervisor Hynes made a **MOTION** seconded by Councilwoman Marshall to adjourn to Executive Session for matters concerning personnel.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**APPROVED by unanimous vote (5-0)**

At 7:39 p.m. Councilman Coughlin made a **MOTION** seconded by Councilman Augello to move from Executive Session to Public Session and reconvene the regular meeting.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**APPROVED by unanimous vote (4-0)**

**ADJOURNMENT**

**MOTION** was offered from Councilman Chamberlain second by Councilman Coughlin to adjourn the meeting at 7:40 p.m.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

Respectfully Submitted,

Trisha Werth  
Town Clerk