

**Town of Elba
Regular Meeting
July 13, 2023**

Supervisor Hynes called the meeting to order at 7:00 p.m.; followed by the Pledge to the Flag.

Those in attendance included:

Supervisor Hynes
Councilman Augello
Councilman Chamberlain
Councilman Coughlin
Councilwoman Marshall

Others Present:

Town Clerk Werth
Superintendent of Highways Yungfleisch

Minutes of June 8, 2023 Town Board Meeting

MOTION Councilwoman Marshall, second by Councilman Chamberlain to approve the minutes as written.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

RESOLUTION NO. 11-2023 DISPOSAL OF SURPLUS OFFICE EQUIPMENT

Councilwoman Marshall offered the following:

RESOLVED, that the Elba Town Board approves the disposal of the following office equipment that is no longer utilized by town employees due to it being non-operational or outdated:

Townwide

- Avaya Telephone System including 4 phone units (2: Town Clerk; 1 Supervisor; 1 Assessor; 1 Highway)

Assessor's Office

- Computer Tower with Operating System and Office Products, SN: 1623B083900711
- Keyboard, Microsoft Wired 400 w/mouse, SN: 00669-486-2110201-41329
- Monitor, 17" SN: DCCMQS051545
- Speaker Set

Conference Room

- Computer Tower SN# 623B0839007162014, Intel Pentium G3220
- Dell Monitor, 17"; SN # CN-0CC280-71618-68S-G490
- Dell Keyboard and Mouse, Keyboard SN: CN-0W7658-37172-5C6-07V3 , Mouse SN: F0301YAY

Supervisor's Office

- Computer Tower with Operating System and Office Products, SN: 16279025400296
- Desk, Cherry Computer; 59w x 23d x 30h, with Hutch 57w x 10d x 30h (wood)
- Keyboard, Microsoft Wired 400 w/mouse, SN: 0066904211021
- Monitor, 17" SN: H9LMQS043299

Town Clerk's Office

- Dell Keyboard and mouse, SN CN:-0N242F-73571-924-012B-A00
- Lenora Model 80XN, With operating system/office products, SN: CCAH15LP0190T4

- Computer Automatic Backup, Clickfree (X2)
- Typewriter, Brother SX-4000
- Printer, Hewlitt Packard Model P1505N
- 17” Dell Monitor SN# 110109H0S;
- Computer Tower with Operating System and Office Products, SN: 16279025400404

Second by: Councilman Coughlin

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 12-2023

Councilman Coughlin offered the following:

WATER HOOKUP REQUEST

BE IT RESOLVED, that the Town Board of the Town of Elba have no objections to providing water service to 0 Watson Road, Elba NY, 15.-1-24.11.

RESOLVED, that the Town Supervisor is hereby authorized to respond in writing with the Town’s recommendation to the “Genesee County Water System Hookup Administrative Review Committee”.

Second by: Councilwoman Marshall

Ayes: Augello, Coughlin, Chamberlain, Hynes, Marshall

APPROVED by unanimous vote (5-0)

ABSTRACT 7-2023

MOTION, Councilman Chamberlain second by Councilman Coughlin approve the following:

General Fund	138-164	\$14,497.40
Highway	59-69	\$255,473.76
Fore Front Solar	2	\$2,883.50
	Total	\$272,854.66

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

COMMITTEE REPORTS

Building and Grounds

- Greg Townsend, Land Surveyor was at the cemetery this week to help with surveying the new section.
- Waiting for a quote from Marty Dilcher for the front of the Town Hall.

Zoning Board

The Committee met to review a side yard variance for 3825 Lockport Road. Public Hearing will take place August 7, 2023.

Planning Board

Councilman Coughlin shared:

- Forefront Power is requesting an amended Special Use permit, changes to their proposed project is to increase the maximum height of panels from 10 feet to 20 feet tall, which the Town solar law allows for up to 20 feet. The project area also decreased slightly. A discussion on visual concerns related to the modified design. The Special Use permit was extended for two years, expiring June 15, 2023.
- Request to split parcel 1834898.-1-50 (13.34 acres) into two separate lots. Both proposed lots exceeded 40,000 sq feet and met all setback requirements, and is not located within an agricultural district. No

wetlands present on the parcel. The newly created parcel will be on the west side of the lot to construct a new manufactured home.

GAM

No meeting.

Cemetery

Refer to Supervisor's report.

DEPARTMENT REPORTS

Highway

Mr. Yungfleisch reported:

- They are mowing, paving and working with other towns.
- Will do more paving, maybe Ridge Road as it needs to be wedged.
- Contracting to have deer picked up on the side of the road.
- Will do striping on Pekin, Batavia Elba Townline, Norton, Log City and North Byron Roads.
- The new loader has arrived.

Assessor

No report.

ZEO/CEO

Once Mr. Morris' monthly report is received it will be emailed and available in the Town Clerk's office.

Town Clerk

Town Clerk Werth reported that she took in \$764.61 and remitted \$727.61 to the Supervisor for local share, \$37.00 to NYS Ag. & Markets for spay/neuter program.

Supervisor

Supervisor Hynes reported:

- There is surplus office furniture (desks/chairs and roadside mower that will be sold. Mr. Yungfleisch has Kent coming in to take pictures and add them to one of their online auctions. Supervisor Hynes made a **MOTION**, second my Councilwoman Marshall to allow Kent to move forward with adding the surplus office furniture and roadside mower to their website to sell for the Town of Elba.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

- Spoke with Mr. Kanyuck, in December it appeared as if the Hecate solar project was 95% done and they were anxious to start. They had not heard from anyone in four months until today. Harrison Luna called Supervisor Hynes asking for a land separation application. Town Clerk Werth emailed the application.
- Discussion ensued regarding NY Green and the option to bring on an additional consultant to bring a more thorough and creative plan for public engagement while developing the Comprehensive Plan. This will need to be submitted by the end of July. Councilwoman Marshall made a **MOTION**, second by Councilman Coughlin to continue working with Charlotte (NY Green) for the Comprehensive Plan and not engage in services with additional consultant.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

- The contract was presented to Steve Davis, Cemetery Caretaker. It was the same contract as in the past, added the additional money for the fuel and an end date of December 31, 2023. Mr. Davis took the contract to review and will get back to Supervisor Hynes after his next doctors appointment. The Town needs to consider other options in the event Mr. Davis is unable to continue.

- Waiting to hear back from Allied Financial on their availability on completing the 2021 audit for Water District #2.

ADJOURNMENT

MOTION offered by Councilman Chamberlain second by Councilman Coughlin to adjourn meeting at 7:33 p.m.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Respectfully Submitted,

Trisha Werth
Town Clerk