

VILLAGE OF ELBA

NORM ITJEN, Mayor **PO BOX 55** **JERAH AUGELLO, Clerk-Treasurer**
TOM STEMPIN, Trustee **4 SOUTH MAIN STREET** **VERN HOWARD, Trustee**
NATE BUCZEK, Trustee **ELBA, NY 14058** **LOREN PFLAUMER, Trustee**
N. BRINKMAN, DPW **elbavillage@rochester.rr.com** **MARK MIKOLAJCZYK, Zoning**

November 3rd 2021: Meeting commenced at 6:40 p.m. in Fire Office

VILLAGE OFFICIALS PRESENT: Norm, Tom, Loren, Jerah, Vern, Nate

VILLAGE OFFICIALS ABSENT: Nick Brinkman

GUESTS: None

Mayor Itjen moved to open the monthly meeting of the Village of Elba Board of Trustees at 6:40 PM seconded by Trustee Buczek.

The minutes from October 2021 were presented for review and approved.

The vouchers for payment were presented to the Mayor and Board and were signed and approved by Pflaumer and seconded by Howard.

Zoning- Attached and reviewed

Nick Brinkman DPW-
Not at meeting but sent notes in.

Jerah Augello Clerk-Treasurer-NYS Disability is a go for Jerah and Nick. They will be paying all out of pocket costs.

*Steve Mountain replied regarding Antenna.
We are working diligently to have the Village accounts and radios/meters ready for the antenna reads. It has been a complex process, but we are nearing completion. We are working through finalizing a billing software conversion from BAS to Williamson Law Book software right now. That is a key step that is as the radios can only be set to one frequency. Below is probably more detail than you may want/need but nonetheless, it explains how the system will work. Sensus Analytics, which houses the meter reads, creates the billing file, Customer Portal, only imports/exports one layout; it is only compatible with one type of billing software. We are currently working on making that import/export layout be Williamson software compatible. Through this process, the Village accounts had to be built in our BAS software to properly import/export to Analytics and the Customer Portal. Then, those profiles will convert to the Town's Williamson software, and the radio frequencies can be changed. Once that is complete, the import/export files will be compatible. All of these

steps have to be completed to integrate the accounts to the Customer Portal for residents to use, the antenna to be deployed for usage and billing to work properly.

Also, as you know, Sandy Baubie did leave the Town and is working as a remote consultant, this did cause some delay in conversion and integration process. The conversion is almost complete, the Town will be running a side by side billing this quarter to ensure conversion accuracy and Analytics integration. We anticipate the Village's December 15th, 2021's, billing should be fully through the antenna and radio frequencies will be switched barring any major setbacks.

Lastly, Andrew Maguire (copied above) is working on some literature to be mailed out to all customers explaining the process to get web account set up. He will coordinate with you directly to finalize that mailing.

Thanks and feel free to call myself or Andrew anytime.
Steve

- *Received a Webcam from Batavia Computer for \$60.00
- *Scarecrow Contest was successful and the Village received a lot of positive feedback. The Stork and Jimmy display made the Batavia Daily News.
- *Christmas in the Park with the Betterment Committee is scheduled for Sat Dec 11th at 7pm and set up is scheduled to start on Nov 27th. \$35 a tree. Forms are in the Village office and on Facebook.
- *Met with Genesee County Chamber of Commerce and they will be creating a video presentation of the Village of Elba and all the wonderful attributes we offer. Video should be ready in a few months.
- *The Mayor and I met with Gretchen Rosales to go over ideas to get the school to help with crossing duties while our current employee Tamara is out of state from Nov 29-March 31st.
- * Annual AUD is done for 2020-2021 Fiscal year and submitted!

Mayor- Norm Itjen-

- *Property on Barrville Road. Spoke with Lawyer regarding selling, sealing bid. More information to come.
- *4 more Christmas flags have been ordered for Village light poles
- * Mayor will contact the Byron Bergen Mayor to see where they purchased their Village Crossing Lights
- * December the Village will vote on Cannabis Distribution

Trustees-

- * Nate studied the Ford Rd drainage issue near Oliver's. It will need a new culvert. We may be able to use Chips fund. Mayor will speak with Mark Yungfleisch for help.
- * Nate also did a traffic study at school to count cars and

As there was no other business Mayor Itjen moved to adjourn the meeting at 7:30 PM, seconded by Trustee Howard and carried.

Respectfully submitted,

Jerah Augello
Village Clerk- Treasurer