

**Town of Elba  
Regular Meeting  
March 14, 2024**

Supervisor Hynes called the meeting to order at 7:00 p.m.; followed by the Pledge to the Flag.

Those in attendance included:

Supervisor Hynes  
Councilman Augello  
Councilman Chamberlain  
Councilman Coughlin  
Councilwoman Marshall

**Others Present:**

Town Clerk Werth  
Superintendent of Highways Yungfleisch  
Barry Flansburg, Town Assessor

**Minutes of February 14, 2024 Town Board Meeting**

**MOTION** Councilwoman Marshall, second by Councilman Augello to approve the minutes as written.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

**RESOLUTION NO. 9-2024**

**ACKNOWLEDGING COMPLETION OF INTERNAL AUDIT  
FOR JUSTICE E. DOUGLAS KING AND JUSTICE ANTHONY ZAMBITO**

Councilman Coughlin offered the following:

**WHEREAS**, on February 28, 2024 the Town Board of the Town of Elba conducted an internal audit of the records, accounts and finances for the Justice E. Douglas King and Justice Anthony Zambito and

**WHEREAS**, the Town Board of the Town of Elba reviewed the records, accounts and finances of the above offices in accordance with the requirements and checklists provided by the office of the New York State Comptroller, and

**WHEREAS**, the Town Board of the Town of Elba found no irregularities, discrepancies or identified any issues of concern in the records, accounts and finances of Justice E. Douglas King and Justice Anthony Zambito.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Elba, New York, that is acknowledges the annual internal audit was conducted as required and,

**BE IT FURTHER RESOLVED** the Town Board of the Town of Elba, New York, is satisfied with the level of accountability and controls in place with regards to the records, accounts and finances for Justice E. Douglass King and Justice Anthony Zambito.

**Second by:** Councilman Augello

**Ayes:** Augello, Coughlin, Hynes, Chamberlain, Marshall

**APPROVED by unanimous vote (5-0)**

**RESOLUTION #10-2024:**

Councilman Chamberlain offered the following:

**RESOLUTION TO APPOINT COURT CLERK**

**RESOLVED**, with the resignation of Sandra Beherns, the Board moves to appoint Wendy Rath as the Elba Court

Clerk effective February 1, 2024 to fill Ms. Beherns's unexpired term, ending December 31, 2024.

**Second by:** Councilman Coughlin

**Ayes:** Augello, Coughlin, Hynes, Chamberlain, Marshall

**APPROVED by unanimous vote (5-0)**

**RESOLUTION #11-2024:**

Councilman Augello offered the following:

**RESOLUTION TO APPROVE PURCHASE OF A 10-WHEELER**

**RESOLVED**, the Town Board hereby approves the purchase of a 10-Wheeler (including plow truck, equipment and dump body).

**Second by:** Councilman Coughlin

**Ayes:** Augello, Coughlin, Hynes, Chamberlain, Marshall

**APPROVED by unanimous vote (5-0)**

**ABSTRACT 3-2024**

**MOTION**, Councilman Chamberlain second by Councilman Coughlin approve the following:

General Fund	44-71	\$19,251.25
Highway	18-24	\$6,047.81
	<b>Total</b>	<b>\$25,299.03</b>

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

**COMMITTEE REPORTS**

**Building and Grounds**

Mr. Yungfleisch reported they removed the overhang in the drive thru as well as the island in the middle. The plan is to mill the parking lot in April and eventually pave the whole parking lot. This will coincide with the Village milling Ford Road. The cost will be split between the two entities.

The vault at Maplelawn Cemetery needs a new roof. Will have it replaced within the next few months.

**Zoning Board**

Councilman Chamberlain stated they passed a side yard variance for a barn at 7146 Norton Road.

**Planning Board**

Councilman Coughlin shared they reviewed a land separation application. The comprehensive plan was discussed. Mr. Hoover plans to retire from the Planning Board this year and a village resident is interested. Councilwoman Marshall stated a policy should be drafted and used to appoint residents to serve on Planning, Zoning and BAR Boards.

**GAM**

Discussion revolved around the Eclipse.

**Cemetery**

We received four bids for lawn mowing/maintenance, discussion ensued. Councilwoman Marshall will reach out to the company with the lowest bid to set up a meeting to ensure they understand the Town's requirements.

**DEPARTMENT REPORTS**

**Highway**

Mr. Yungfleisch stated the insurance company is working with adjusters on the one ton/plow that is a total loss

due to a fire this winter. There were several parts that were still in good shape and will be placed on the new truck once it is built. Working on a mini bid through the State to purchase a new one and switch everything over from the old truck. Hoping to see this truck and the 10 wheeler in 2025.

### Assessor

Mr. Flansburg's shared that the updates are almost done.

- The total value of the town is going up approximately 3.54%, one additional parcel added this past year and the taxable value increased to 5.2%.
- Exemptions – one more ag exemption, age exemption stayed the same as last year, four new enhanced STAR exemptions and basic went down by sixteen.
- Residential trend from the State was +5%, overall ratio by State was 91.84%, changed residential class up to 3.68% making the overall ratio 95.52%. Hoping this will make 100% with NYS.
- Change notices for houses will be mailed out by end of March. Did not change land values – they will increase in 2025.

### ZEO/CEO

Mr. Morris' monthly report was emailed and is also available in the Town Clerk's office.

### Town Clerk

Town Clerk Werth reported that she took in \$430.00 and remitted \$394.00 to the Supervisor for local share and \$36.00 to NYS Ag. & Markets for spay/neuter program.

Tax collection continues to go well. We sent reminder letters out for 80 parcels.

Town Clerk Werth will be attending the annual NYS Town Clerks Conference in Albany, April 21-24, 2024.

### Supervisor

Supervisor Hynes shared the following:

- Closing the office April 8, 2024 due to the Solar Eclipse.
- Spoke with Mr. Kanyuck, he had no update from Hecate.
- Met with Paul Barrett at George Morgan's house. He brought a new meter and determined there was 50 pounds of pressure going into the house. Mr. Morgan understood the issue was on his end and shared he appreciated the help.
- Spoke with Brad Mudrzynski, Planning Board Chair regarding the letter of interest that was received from Aaron Piskorowski for a seat on the Planning Board. They will interview Mr. Piskorowski at the 3/21 meeting and then pass on their recommendation to the Town Board. A policy will be developed to adhere to this procedure each time a seat needs to be filled on any board.

### Councilpersons

Councilman Coughlin shared he tried helping Supervisor Hynes with a wire transfer.

### ADJOURNMENT

**MOTION** was offered from Councilman Chamberlain second by Councilman Coughlin to adjourn the meeting at 7:43 p.m.

**Ayes:** Augello, Chamberlain, Coughlin, Hynes, Marshall

**MOTION CARRIED by unanimous vote (5-0)**

Respectfully Submitted,

Trisha Werth  
Town Clerk