

**Town of Elba
Regular Meeting
February 10, 2022**

Supervisor Hynes called the meeting to order at 7:00 p.m.; followed by the Pledge to the Flag.

Those in attendance included:

Supervisor Hynes
Councilman Augello
Councilman Chamberlain
Councilman Coughlin
Councilwoman Marshall

Others Present:

Town Clerk Werth
Superintendent of Highways Yungfleisch
Pauli Miano, Elba Betterment Committee, exited meeting at 7:25 p.m.
Chuck Hoover, Planning and Wind/Solar Committee Chair, exited meeting at 8:02 p.m.

PUBLIC PARTICIPATION

Pauli Miano, Elba Betterment Committee Representative joined the meeting to give a brief presentation on what the group has to offer in the year ahead. They have a lot of great events on the horizon and we will be sure to post these on our website. They currently have a photo contest taking place, the goal is to select pictures for a calendar.

Chuck Hoover, Planning and Wind/Solar Committee Chair was in attendance to share the need for the Town/Village to update the Comprehensive Plan. He would be willing to work with the Village and Town to get this process started. Mr. Hoover will work with Brad Mudrzynski and NY Green to set up a meeting to discuss writing a grant.

Minutes of January 6, 2022 Organizational Meeting

MOTION Councilman Coughlin, second by Councilman Augello to approve the minutes as written.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Minutes of January 6, 2022 Town Board Meeting

MOTION Councilman Chamberlain, second by Councilman Coughlin to approve the minutes as written.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

RESOLUTION NO. 7-2022

Councilman Coughlin offered the following:

SNYDER BROTHER'S CEMETERY SERVICE INCREASE

WHEREAS, the Elba Town Board received notice from Snyder Brother's Cemetery Service that they will increase prices for grave openings and closing. The charge will now be \$450.00 for their service,

WHEREAS, Snyder Brother's Cemetery Service will also charge an additional \$150.00 for Sundays and Holidays and overtime charge of \$100.00 per hour for funerals that arrive at the cemetery after 3:30 p.m.

WHEREAS, a regular burial charge will now be \$950.00, Sunday and Holiday charge is \$1,250.00, Disinterment \$950.00, Disinterment/Reinterment \$1,725.00;

WHEREAS, these increases will be reflected on an updated organizational chart and fee schedule;

BE IT RESOLVED that this resolution will go into effect April 1, 2022.

Second by: Councilman Chamberlain

Ayes: Augello, Coughlin, Hynes, Chamberlain, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 8-2022

Councilman Augello offered the following:

VOID CHECK AND REISSUE TO PROPER CLAIMANT

To Void Check number 19243, Voucher number 315, from the December 29, 2021 General Abstract in the amount of \$50.00, voucher was intended for Genesee County Magistrates & Court Clerks and will be paid in the February 10, 2022 Abstract.

Second by: Councilman Coughlin

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 9-2022:

Councilman Chamberlain offered the following:

JANITORIAL CONTRACT WITH ARC GLOW

RESOLVED, that the Town of Elba enter into a month to month Janitorial Contract with Arc GLOW, 18 Main Street, Mt. Morris, NY for the provision of custodial services at the Town Hall at a rate of \$140.00 per month effective February 11, 2022.

Second by: Councilman Augello

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 10-2022

Councilman Coughlin offered the following:

APPROVE MUNICIPAL SOLUTIONS, INC. TWO YEAR CONTRACT

RESOLVED, that the Elba Town Board hereby approves Municipal Solutions, Inc. proposed two year contract renewal in connection with the Town's general financial services, and be it further

RESOLVED, the Supervisor is hereby authorized to execute the two year agreement.

Second by: Councilman Chamberlain

Ayes: Augello, Coughlin, Chamberlain, Hynes, Marshall

APPROVED by unanimous vote (5-0)

ABSTRACT 2-2022

MOTION, Councilman Chamberlain second by Councilman Augello approve the following:

| | | |
|------------------|--------------|---------------------|
| General Fund | 21-51 | \$271,587.07 |
| Highway | 6-20 | \$50,435.31 |
| Water District 1 | 1-2 | \$80,999.18 |
| Water District 2 | 3-4 | \$3,348.31 |
| | Total | \$406,369.87 |

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

COMMITTEE REPORTS

Building and Grounds

Mr. Yungfleisch reported they continue to work on the old shop. The new door is working out well. There was damage to the salt shed

Zoning Board

Councilman Chamberlain shared that ZEO/CEO Mark Mikolajczyk attended their recent meeting. They discussed the property at Lockport and Oak Orchard Road. The current Zoning Laws do not state that people cannot live in campers. If that is what the Town wishes to do than the Zoning Law will need to be changed. There was also discussion of a building permit submitted for 6785/6787 Luddington Road. There were several issues with the permit and a Public Hearing will be scheduled for the ZBA’s March meeting.

Planning Board

Councilman Coughlin reported that Chuck Hoover will remain the Chair of the Planning Board, Brad Mudrzynski as Secretary and Bryan Gubb will continue as Vice Chair. There was discussion regarding the need to post in the Daily News. The Board stated very few people read the paper now, several refer to the internet. However, it is a state requirement to post in a printed paper. The Board also discussed the need to redo the Comprehensive Plan.

GAM

No report.

Cemetery

No report.

DEPARTMENT REPORTS

Highway

Mr. Yungfleisch reported 700 ton of salt was delivered and added to salt shed. Spoke with George & Swede regarding a new loader, they do not have any in stock. He would like to lock in a price now for when they become available in 2023.

Councilman Coughlin made a **MOTION** , second by Supervisor Hynes to allow Mr. Yungfleisch to work with George & Swede and lock in a price for a new loader.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Assessor

Mr. Flansburg report was emailed and is also available in the Town Clerk's office.

ZEO/CEO

Mr. Mikolajczyk's monthly report was emailed and is also available in the Town Clerk's office.

Town Clerk

Town Clerk Werth reported that she took in \$455.00 and remitted \$419.00 to the Supervisor for local share, \$36.00 to NYS Ag. & Markets for spay/neuter program.

Tax collection went well in January. The Town was fully paid by January 27th and we have sent the County one payment to date. As of today, there are a total of 151 unpaid tax bills, 52 of those have a school relevy, three have a village relevy, five have water relevies and eleven have prior year taxes remaining. We will continue collection through the end of March.

Local Law 4 of 2021 has changed to Local Law 1 of 2022 due to timing of the filing in 2022. Also, Local Law 5 of 2021 will be Local Law 2 of 2022 because this local law was subject to permissive referendum, and it cannot be filed until 45 days have passed. This will be sent on February 14, 2022. Town Attorney John Whiting shared that nothing substantive has changed.

Supervisor

Mark Mikolajczyk has submitted his letter of resignation effective April 30, 2022. Mr. Mikolajczyk recommended Mike Morris. Mr. Morris is currently the ZEO/CEO for the Village of Oakfield and the Town of Alabama. Supervisor Hynes stated he is a full time firefighter at City of Batavia and has a side job. She has spoken with Dan Lang, Town of Batavia and they have three people in their Zoning department. Mr. Morris and Mr. Lang will be invited to the March meeting for an interview.

We are working with Phil Vigneri on additional signage for the Town Hall. They should be arriving any day.

Working on the BAN on Water District 1, paperwork going back and forth.

We are also preparing for the first payment on the Bond for WD2 which will take place in March.

Supervisor Hynes stated she sent the survey for Genesee County Fire & EMS. Thanked those who did it and asked the others to complete.

Supervisor Hynes would like to meet on February 17th at 1:00 p.m. in Oakfield to audit the Justice Court. Councilwoman Marshall, Councilman Coughlin and Councilman Chamberlain will meet there.

Councilpersons

Councilman Coughlin stated that he recently attended a training via Zoom on Cannabis Management training. He shared the details he took away from it.

ADJOURNMENT

MOTION was offered from Councilman Chamberlain second by Councilman Augello to adjourn the meeting at 8:41 p.m.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Respectfully Submitted,

Trisha Werth
Town Clerk