

VILLAGE OF ELBA

NORM ITJEN, Mayor	PO BOX 55	JERAH AUGELLO, Clerk-Treasurer
TOM STEMPIIN, Trustee	4 SOUTH MAIN STREET	AMY VLACK, Trustee
NATE BUCZEK, Trustee	ELBA, NY 14058	LOREN PFLAUMER, Trustee
DENIS ROHAN, DPW	elbavillage@rochester.rr.com	MARK MIKOLAJCZYK, Zoning

February 3rd, 2021: Meeting commenced at 6:00 p.m. in Village Office

VILLAGE OFFICIALS PRESENT: All

VILLAGE OFFICIALS ABSENT: None

GUESTS: Jeff Smith from Municipal Solutions and Jason Foote from Clark Patterson Mike Zuber Elba Baseball Program

Mayor Norm Itjen moved to open the monthly meeting of the Village of Elba Board of Trustees at 6:00 PM seconded by Trustee Tom Stempin and carried.

The minutes from January 2021 were presented for review. Trustee Amy Vlack moved to approve the minutes seconded by Tom Stempin and carried.

The vouchers for payment were presented to the Mayor and Board and were signed and approved.

Guest Discussion Jason Foote and Jeff Smith discussed the Resolutions needed for tonight’s meeting.

**Norm Itjen presented the Resolution for SEQR Type II Determination.

Whereas, the Village of Elba has determined that it is appropriate to perform the proposed action of the Elba Wastewater Treatment Facility (WWTF) Improvements Project (the project); and

Whereas, certain actions are classified under SEQRA as Type II actions; and

Whereas, Type II actions are those actions or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that been statutorily exempted from SEQRA review, and Type II actions do not require preparation of a full Environmental Assessment Form, negative or positive declaration, or an Environmental Impact Statement; and

Whereas, it is determined that the project is to be Type II because the actions involve the following requiring no further review by the Village of Elba; and

Whereas, 6NYCRR Section 617.5 (Title 6 of the NY Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in the subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law.

Resolved, that the Village of Elba hereby determines that the proposed wastewater treatment facility (WWTF) improvements and sanitary sewer collection system improvements are a Type II action in accordance with the following sections: 6NYCRR section 617.5 (c) Part (2 and 9) which constitutes the :

(2) “ replacement, rehabilitation or reconstruction of a structure of facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in the section 617.4 of this Part, “

(9) “construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities
And is therefore not subject to further review under 6 NYCRR Part 617 and do not require an environmental impact statement or any other determination or procedure;

Seconded by Trustee Tom Stempin and carried by a vote as follows:

- | | |
|------------------------|-----|
| Mayor Norman Itjen | aye |
| Trustee Thomas Stempin | aye |
| Trustee Amy Vlack | aye |
| Trustee Loren Pflaumer | aye |
| Trustee Nathan Buczek | aye |

**A Resolution was motioned by Norm Itjen for the \$550,000.00 Bond Resolution for a Sewer System Project authorizing a Sewer System Capital Improvement Project (Primarily at the Village’s Wastewater Treatment Facility), at an estimated maximum cost of \$550,000.00 and authorizing the issuance of the serial bonds in an aggregate principal amount not to exceed \$550,000 pursuant to the local finance law to finance such purpose such amount to be offset by any federal, state, county and/or local funds received and delegating the power to issue bond anticipation notes in anticipation of the sale of such bonds to the village treasurer

Seconded by Trustee Tom Stempin and carried by a vote as follows:

- | | |
|------------------------|-----|
| Mayor Norman Itjen | aye |
| Trustee Thomas Stempin | aye |
| Trustee Amy Vlack | aye |
| Trustee Loren Pflaumer | aye |
| Trustee Nathan Buczek | aye |

**A resolution was presented for the Proposal for Engineering Services for the Village of Elba from CPL Proposed Fees

Proposed fees to complete each of the following tasks as provided in the detailed Scope of Work are provided as follows:

<u>TASK</u>	
Task 1: Preliminary & Final Design	\$30,400
Task 2: Bidding Services	\$3,090
Task 3: Construction Administration	\$9,960
Task 4: Construction Observation	\$18,700
Task 5: Fiscal Coordination Services	<u>\$17,000</u>
Total Fee	\$79,150.00

Board Member Nate Buzcek made a motion and Seconded by Board member Tom Stempin and carried by a vote as follows:

- | | |
|------------------------|-----|
| Mayor Norman Itjen | aye |
| Trustee Thomas Stempin | aye |
| Trustee Amy Vlack | aye |
| Trustee Loren Pflaumer | aye |
| Trustee Nathan Buzcek | aye |

Jason and Jeff left at 6:35pm

Guest Discussion Continued with Mike Zuber

- * Mike discussed the new baseball season would begin June 1st-2021 through July 2021.
 - * They will need to order tshirts and will need NEW jerseys for this year.
 - * It will be ages 5-12, boys and girls. There will be no softball team for girls this year. They are welcomed to play in Oakfield.
 - * The board mentioned we will be reviewing our budget this year and will be in touch with any possible funds the Village may provide.
- Mr. Zuber left at 6:51pm

Denis Rohan DPW

- * Discussion was had about the situation behind Chaps Restaurant. Zoning Officer Mark M. did speak with Doug Chappius and he explained he would remove debris behind restaurant. However, as of today there are still tires and now a hearse vehicle. The Mayor will follow up with Mark M.
- * The village was approved from the DOT to purchase a generator (gas) and be reimbursed from CHIPS.

Therefore Norm Itjen made a motion for a Resolution to approve with a \$7,000.00 cap and was seconded by Amy Vlack and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

* The Village backflow unit was installed but needs to be inspected. The Mayor suggested that we have a brief meeting with Aric Albright to discuss the process and procedure for all business owners who have not had it installed yet.

Jerah Augello Clerk-Treasurer:

* Update on the 2019-2020 audit was complete and the Auditors are ready to share their findings in a sit down meeting with Treasurer and Mayor. Meeting is scheduled for next week.

* Election inspectors have been contacted in regards to the upcoming Village Election on March 16th

Nate Buczek- Trustee:

* Will updated website with Village Election information

Norm Itjen- Mayor:

* He would like to replace the Park Sign as it states “Town Park” instead of “Village Park”

* Spoke about the interview with a possible new lawyer John Whiting from Leroy NY. We would like to invite him to come to our next monthly board meeting for a meet and greet.

* At our March 1st meeting we need to vote on a Health Emergency Plan for the Village of Elba as required by the State of NY.

As there was no other business Trustee Buczek moved to adjourn the meeting at 7:45 PM, seconded by Trustee Stempin and carried.

Respectfully submitted

Jerah Augello
Village Clerk- Treasurer