

**Town of Elba
Regular Meeting
February 11, 2021**

Supervisor Hynes called the meeting to order at 7:00 p.m.; followed by the Pledge to the Flag.

Those in attendance included:

Supervisor Hynes
Councilman Augello
Councilman Chamberlain
Councilman Coughlin
Councilwoman Marshall

Others Present:

Town Clerk Werth
Superintendent of Highways Yungfleisch
Jason Foote, CPL
Mark Mikolajczyk, CEO/ZEO
Kathy Spencer, LaBella Associates – Via Zoom

Minutes of January 7, 2021 Organizational Meeting

MOTION Councilwoman Marshall, second by Councilman Chamberlain to approve the minutes as written.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Minutes of January 7, 2021 Town Board Meeting

MOTION Councilman Chamberlain, second by Councilwoman Marshall to approve the minutes as written.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Speakers:

Kathy Spencer, LaBella Associates – Ms. Spencer stated that she would be working with a team of seven people from LaBella Associates on the Norton Road Community Solar Project and the Cider Solar Project. She gave a brief overview of the company; they do a lot of environmental impact work and they have embraced Article 10 as solar is a big focus of their efforts. She has worked with Dwight Kanyuck, Attorney on several other projects. She is happy to answer any questions. Ms. Spencer exited the meeting at 7:06 p.m.

Jason Foote, CPL – Mr. Foote was in attendance to discuss the opening of bids for the Town Hall renovation project. He stated there was a bid for renovation and three alternate bids. The low bidder was Whitney East with a bid of \$189k. In talking with Supervisor Hynes he is aware that the budget is a concern. Therefore, the initial award is for the full amount and we could address any changes later. CPL has worked with Whitney East several times and renovations like this is their type of work. They did talk about potential savings down the road in material changes and some work the Town could do to offset some of the costs. Councilwoman Marshall asked what type of material changes, and Mr. Foote stated some of the tiles, carpet type, eliminating some of the tile in the bathroom, etc. Councilman Chamberlain questioned the price of the vestibule, Mr. Foote stated the electric, door operators, foundation and sidewalk work are all tied into this price. There was a conference call with Whitney East and there may be some potential savings.

Councilwoman Marshall noticed the electric bill is high and asked if the sump pump is running nonstop. They were recently in the building and the basement was dry. Mr. Yungfleisch stated the lights are on all day. None of the lights are LED, in the future the ceiling lights will be LED. The exterior pole mounted lights were recently repaired by McCabe Enterprise. Banks with ATM's are fined if the exterior lights are not working properly. Discussed the need to add a timer so the outside and inside lights are not on during the day, only night.

Supervisor Hynes noted that the change in the monthly budget report, a capital page has been added. There is \$197k in the Town Hall renovation fund and there is \$60k in account to renovate the Town Highway.

Councilwoman Marshall asked the square footage of the new Town Hall, Mr. Foote stated there is 1438.

Supervisor Hynes discussed that she spoke with Jay Grasso recently regarding the ADA Compliant grant that is now available again. The Town of Elba is a good fit because of the poverty status received when doing the water study. Mr. Grasso is looking into this for the Town. The grant is worth up to \$300k, and Supervisor Hynes believes the vestibule, sidewalk, bathrooms, doors, etc. would be covered in this. The Town is responsible for 20% of the cost.

Councilman Coughlin asked how long the bid is valid. Mr. Foote stated typically for 45 days. Whitney East is ready to get started. If the Town Board decides to move forward with the award then they could get the bond started and potentially start in a few weeks. This was a very popular bid. There is a lot of work involved with this building, there is quite a bit of wiring that needs to be pulled yet. They really did a great job in clearing out the building when the abatement work was completed.

Mr. Foote gave a quick update on WD2 Phase 7. Rochester Pipeline is looking to start in April. We did receive the go ahead from Rural Development to hold a preconstruction meeting. Mr. Foote will look to schedule that in early March. Mr. Yungfleisch stated that timing is better with the winter weather. Guessing this could take four months to finish.

Councilwoman Marshall reminded everyone that the bridge at the other end of Hundredmark Road should be completed by the County this year. Mr. Yungfleisch stated they should start in May.

Supervisor Hynes asked about Core and Main and the antenna. Mr. Foote shared that the antenna on the roof of the water tower is being used for Town of Elba customers, the Village customers are currently unable to use it. It appears there was a misunderstanding and there are compatibility issues between Town of Batavia billing software and the Village's software. The Town of Batavia is going to set up accounts and residents will be able to go on the website and see the daily usage. Councilwoman Marshall asked which website this would be on and how will residents be notified. Mr. Foote believed the instructions and user name and password would be sent with the bill from Town of Batavia.

Mr. Foote exited the meeting at 7:30 p.m.

ZEO/CEO Mr. Mikolajczyk took the floor next to discuss a schedule of fees for solar farms as this is new to the Town of Elba. He shared three different options with the Town Board. He is recommending a flat fee of \$150.00 plus a \$1.75 per kilowatt charge, this would work well for both residential and commercial solar projects. If we look at the Norton Road solar project with this thought process, a five megawatt solar farm at \$150.00 plus \$1.75 kilowatt totals \$8,900.00 for the permit. Mr. Mikolajczyk shared that he felt this was a fair cost for this type of project. A residential project typically runs anywhere between 8-12 kilowatts; therefore, they would only pay approximately \$20.00 on top of the \$150.00 fee.

Supervisor Hynes passed out an email from Chuck Hoover regarding a conversation he had with someone in Rush, N.Y. regarding their fees.

Councilwoman Marshall stated we should ask for more. She believes there may be some unseen costs. Mr. Mikolajczyk stated there should be no cost on the permit part of the fee. The electrical inspection is done third party by an electrician hired by the applicant. He stated his role is to perform a site inspection and a final inspection to ensure it is all in order, as there are no buildings. Stating this fee should be under the Zoning fee as there are no buildings involved. Councilwoman Marshall asked what would take place if there was a battery storage building and Mr. Mikolajczyk replied it would be a storage building and they would need a building permit for the commercial building fee that we already have in place. This would be above and beyond a typical solar fee.

Councilman Augello discussed the options that Mr. Hoover shared, the cost of that permit was \$5.00 a kilowatt plus the \$150.00 permit fee. This is higher than Mark's option. Mr. Mikolajczyk stated he felt that would be approximately \$25k and he believes that is very high. Councilman Coughlin stated that companies are paying that amount. Mr. Mikolajczyk stated he only has two inspections involved in these permits, he receives the electricians certificate of completion. Councilwoman Marshall stated we are very conservative in Elba and the Solar companies coming in are from a whole different world. She believed there was a \$100.00 initial permit fee and then a \$5.00 kilowatt fee. She would suggest going by the kilowatt and not the acre. Everyone agreed using the acreage would be difficult. She stated we should start at \$5.00 a kilowatt, she does not see any resistance to that amount taking place. Mr. Mikolajczyk stated that \$5.00 per kilowatt would go directly towards the zoning permit, it cannot go towards engineering fees or attorney fees. Councilwoman Marshall agreed it would only go towards inspection.

Councilman Augello asked who does the inspections on landscaping when the project is completed, would that fall under Mr. Mikolajczyk's role. He confirmed it does, the Planning Board would review to ensure the proposal meets the Town's solar laws. Once it is finalized Mr. Mikolajczyk will go through the specifications to make sure trees, fences, etc. are completed. Councilman Augello asked what happens four year from now, making sure everything is where they said it would be. Mr. Mikolajczyk stated that falls under the special use permit and that is reviewed annually. He would go out and do an inspection ensuring they have not gone above what they have permit for or fallen below the standards set. Councilman Augello stated there are more costs there with those inspections, with the time Mr. Mikolajczyk would put in. Mr. Mikolajczyk still felt \$150.00 application fee and \$1.75 a kilowatt would cover that.

Supervisor Hynes shared that she questioned Mr. Hoover earlier if this was legal and should the Town talk with our municipal attorney to see if we can charge the higher prices. Mr. Hoover stated in a text message to Supervisor Hynes that the legal opinion is as long as the building permit is not discussed as a source of revenue, but rather a necessary way to cover inspection costs it is ok even if it is not all spent on inspections. She stated that reply was from Dwight Kanyuck and the Association of Towns and Villages. Mr. Mikolajczyk did not believe the Town could spend it in other areas, it is listed as a revenue source in the budget. There are revenues under building permits, which is from the B fund and can only be spent in that fund. Councilman Augello did not believe that was the intent, this is a new process and we do not want to lose money. Mr. Mikolajczyk would like to be fair to both parties. He stated if we wanted to charge more for attorney and engineering fees that it should be a fee through the special use permit, not zoning or building permits. Councilwoman Marshall would like to defer to our attorney, as we did receive an opinion from Association of Towns and a verbal opinion from Mr. Kanyuck. She would like to see something in writing regarding where these funds can be used. Councilwoman Marshall said we are conservative and we should follow what is happening across the state as far as charges. She thanked Mr. Mikolajczyk for bringing the Town up to speed and getting the Board thinking on this topic. Mr. Mikolajczyk stated that if anyone applies

for a solar permit today (and as of right now no one has applied for any solar projects, only residential) we will need to use the commercial fee we currently have listed. Councilwoman Marshall said we should be asking what other towns are charging across the state. Mr. Mikolajczyk will look into this. Councilwoman Marshall offered to contact the Association of Towns for their opinion on this matter.

Councilwoman Marshall asked if Oakfield set a fee. Mr. Mikolajczyk stated that other than residential, anything under 25 megawatts can only go in industrial zoned areas not agriculture or residential areas. Obviously, the State is controlling where larger projects can go, for example the Cider solar project.

The Town Board would like to hold off on moving forward with changing the fees at this time. There are several solar companies wanting to come to Elba, it important to do this right.

Mr. Mikolajczyk stated that the Board has his monthly report and he also included the State report that was sent in. He left the meeting at 7:55 p.m.

Supervisor Hynes spoke with Ian from the Office of Renewable Energy, he shared the 94C is still in draft format and could be for another two-three months.

APPOINT ASSESSMENT BOARD OF REVIEW MEMBER

Discussion ensued; the Board would like to see a resume from Ms. Hanlon before appointing her. Supervisor Hynes will ask Ms. Hanlon for a copy of her resume. Councilwoman Marshall stated she does not believe there have been many people coming in to grieve over the last few years. However, moving forward with the solar panels she has heard from residents that they will come to grieve as they believe the panels will devalue their properties. She also mentioned that the Assessment Board of Review is able to have 3-5 members by State statue and we should start looking for other people to build this committee for the future. Councilwoman Marshall is familiar with a retired real estate lawyer who has experience and could possibly be a good fit on this committee. In the future, we should have a resume, background experience from anyone interested before appointing.

RESOLUTION #11-2021:

Councilman Coughlin offered the following:

APPOINT CHAIRPERSON FOR SOLAR/WIND COMMITTEE

RESOLVED, that Chuck Hoover be appointed as the Chairperson for the Solar/Wind Committee effective February 11, 2021.

Second by: Councilman Augello

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 12-2021:

Councilman Chamberlain offered the following:

TOWN AND COUNTY ASSESSOR CONTRACT WITH GAR ASSOCIATION

RESOLVED, that the Town of Elba enter into an annual contract with GAR Association, 5500 Main Street, Suite 347, Williamsville, NY for the public website for assessment information at a rate of \$932.05 for the year 2021.

RESOLVED, that the Town Supervisor is hereby authorized to sign this agreement.

Second by: Councilwoman Marshall

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 13-2021:

Councilman Coughlin offered the following:

**RESOLUTION AUTHORIZING THE OPENING OF A
CHECKING ACCOUNT FOR THE NORTON ROAD SOLAR PROJECT**

RESOLVED, the Elba Town Board hereby authorizes the Town Supervisor to open a Town of Elba checking account, entitled, "Norton Road Solar Project" to receive deposits of intervenor funds from ForeFront Power; and

RESOLVED, disbursements will be made from this account for payment of attorney and engineering fees; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Deputy Supervisor shall be authorized signees for the account on behalf of the Town of Elba.

Second by: Councilman Chamberlain

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 14-2021

Councilman Chamberlain offered the following:

BID AWARD – TOWN HALL RENOVATIONS

WHEREAS, the Town of Elba received bids January 28, 2021. The base bid for the project involves renovating the existing interior space of the former M&T Bank building at 7133 Oak Orchard Road to house the future Town Hall. In addition to the base bid, the bid included the following alternated bids:

1. Alternate Bid 1 – Exterior Vestibule
2. Alternate Bid 2 – Sanitary Sewer Lateral
3. Alternate Bid 3 – Plantings & Landscaping.

WHEREAS, the lowest responsible bidder was Whitney East, Inc. from Rochester, New York with a Base Bid amount of One Hundred Eight-Nine Thousand Dollars (\$189,000.00). They also had an Alternate Bid 1 amount of Sixty-Four Thousand, Seven Hundred Dollars (\$64,700.00), an Alternate Bid 2 amount of Seven Thousand Dollars (\$7,000.00), and an Alternate Bid 3 amount of Five Thousand, Five Hundred Dollars (\$5,500.00).

NOW THEREFORE BE IT RESOLVED, the Elba Town Board hereby awards the Base Bid for One Hundred Eight-Nine Thousand Dollars (\$189,000.00) as received from Whitney East, Inc. for renovating the existing interior space of the former M&T bank building to house the future Town Hall; and not moving forward with the Alternate Bid work at this time; and

BE IT FURTHER RESOLVED, the Elba Town Board hereby authorizes the Supervisor to execute Agreements and issue the Notice to Proceed.

Second by: Supervisor Hynes

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 15-2021

Councilman Chamberlain offered the following:

BRIDGE NY GRANT APPLICATIONS

WHEREAS, the New York State Department of Transportation is soliciting applications for the Bridge-NY Program which provides 100% state funding for up to 1 bridge replacements and 3 culvert replacements for municipality per year.

WHEREAS, Genesee County maintains all bridges and culverts over 5 feet in diameter for each municipality in the County.

WHEREAS, the New York State Department of Transportation allows municipalities to sponsor applications to the Bridge-NY program for all ridges and culverts within their community regardless of ownership.

WHEREAS, Genesee County is looking to maximize the use of state aid to help alleviate its backlog of bridge and culvert replacements.

WHEREAS, Genesee County will prepare Bridge-NY applications, provide interim fundi8ng and administer the program at no cost to the Town.

WHEREAS, Towns are required to authorize Bridge-NY applications as the sponsor of the project.

RESOLVED, the Town Board does hereby authorize the Highway Superintendent to submit the applications for the Bridge-NY Program as recommended by Genesee County.

Second by: Councilman Coughlin

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 16-2021:

Supervisor Hynes offered the following:

NYS PUBLIC EMPLOYER HEALTH EMERGENCY PLAN

RESOLVED, due to executive order of Governor Andrew Cuomo, the New York State Public Employer Health Emergency Plan for Town of Elba has been submitted and accepted by Teamsters Local #264 and the Elba Town Board.

Second by: Councilman Coughlin

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 17-2021:

**RESOLUTION INTRODUCING THE PROPOSED
LOCAL LAW NO. 1 OF 2021 AND RELATED SEORA EAF
FOR REVIEW, ESTABLISHING SEORA LEAD AGENCY,
REFERRING PROPOSED LOCAL LAW NO. 1 OF 2021
TO THE GENESEE COUNTY PLANNING BOARD
AND SETTING A PUBLIC HEARING**

UPON MOTION OF COUNCILMAN CHAMBERLAIN, SECONDED BY COUNCILWOMAN MARSHALL, IT IS UNANIMOUSLY RESOLVED THAT:

WHEREAS, solar energy project developers, including but not limited to Hecate Energy and ForeFront Power, are in various stages of developing large solar energy projects in the Town of Elba (“Town”); and

WHEREAS, in April 2020 the New York State Legislature passed a new renewable energy siting statute, referred to as Executive Law § 94-c, which consolidates and expedites the review of for large renewable energy project and emphasizes conformance to local zoning laws as a significant element of the project review; and

WHEREAS, as a result of these developments the Town of Elba Planning Board (the “Planning Board”) undertook a review of the existing Town of Elba Solar Energy Law, Local Law No. 1 of 2020 (the “Existing Solar Law”); and

WHEREAS, certain members of the Town Planning Board in conjunction with certain members of the Town Board developed proposed revisions, annexed hereto as Exhibit A (the “Proposed Local Law”), to the Existing Solar Law that would repeal the Existing Solar Law and amend the Town of Elba Zoning Law (the “Zoning Law”) to add a new section regulating solar energy systems; and

WHEREAS, at a meeting of the Planning Board held on January 21, 2021, the members of the Planning Board, pursuant to Zoning Law §901, adopted a resolution recommending that the Town of Elba Town Board consider repealing the Existing Solar Law and amending the Zoning Law to add the Proposed Local Law; and

WHEREAS, a redline of the Proposed Local Law as compared to the Existing Solar Law, annexed hereto as Exhibit B (the “Proposed Local Law Redline”), shows the substantive changes to the Existing Solar Law in the Proposed Local Law recommended by the Planning Board; and

WHEREAS, the Proposed Local Law is guided by the NYSERDA model solar energy local law, provisions adopted by other towns in Western New York, and the Town’s Comprehensive Plan, and recommends substantive changes as compared to the Existing Solar Law with respect to the following issues:

- Enhanced and clarified application requirements;
- Protection of high quality agricultural resources by requiring that construction and decommissioning and restoration practices comply with New York State Agriculture and Markets guidance;
- Creating a category of On-Farm Solar Energy Systems, which provided lightened regulation for solar energy systems installed on agricultural land that are sized solely to support the farm operation;

- Additional measures to prevent adverse impacts to adjacent non-participating properties, including enhanced screening and vegetation management requirements, increased setbacks, and the addition of a noise standard;
- Tightening the financial security requirements for decommissioning by requiring a cost review every five years and eliminating an offset for salvage value from the security requirements;
- Eliminating the local requirement of a 500 foot setback from regulated wetlands, which causes the requirement to revert to the 100 foot setback requirement of the NYSDEC;
- Enhanced permit standards and review requirements, including a required County Planning referral for large solar energy system projects pursuant to GML §239-m;
- Waiving setback requirements for contiguous participating parcels;
- Rescinding the election of the Town to opt-out of the Real Property Tax Law §487 property tax exemption so that the Town has the explicit ability to negotiate a payment-in-lieu-of-taxes (PILOT) agreement with project developers.

WHEREAS, adoption of the Proposed Local Law could be considered a Type I action under the State Environmental Quality Review Act (“SEQRA”), pursuant to 6 N.Y.C.R.R. §617.4(b)(2), because it may be considered to be changing the allowed uses within an area of more than 25 acres within the Town; and

WHEREAS, Part 1 of a Full SEQRA Environmental Assessment Form (“EAF”), annexed hereto as Exhibit C, has been prepared for the Proposed Local Law; and

WHEREAS, the Proposed Local Law is required to be referred to the Genesee County Planning Board pursuant to General Municipal Law § 239-m; and

WHEREAS, the Proposed Local Law is subject to the notice and hearing requirements of Town Law § 264.

NOW, THEREFORE, IT IS RESOLVED that the Proposed Local Law is introduced for consideration by the Town Board; and

RESOLVED, that, pursuant to 6 N.Y.C.R.R. §617.6(b)(3)(i), the Town Board shall serve as Lead Agency for the SEQRA review of the Proposed Local Law; and

RESOLVED, that the Town Board accepts and directs the Town Supervisor to sign the Part 1 of the EAF; and

RESOLVED, that the Town Board directs the Town Supervisor to arrange for the referral of the Proposed Local Law, Proposed Local Law Redline, EAF, and Existing Solar Law to the Genesee County Planning Board for review pursuant to General Municipal Law § 239-m; and

IT IS HEREBY FURTHER RESOLVED that a public hearing before the Town Board at the Elba Town Hall regarding the Proposed Local Law and the SEQRA review for the Proposed Local Law is set for March 11, 2021 at 6:45 pm; and

RESOLVED, pursuant to Town Law § 264, notice of the time and place of the public hearing shall be published in the *Batavia Daily News* at least ten days prior to the date of the public hearing; and

RESOLVED, pursuant to Town Law § 264, at least ten days prior to the date of the public hearing,

written notice of the Proposed Local Law shall be mailed or personally delivered to the Town Clerks of the Towns of Byron, Stafford, Batavia, Oakfield, Barre, and Clarendon, and the Clerk of the Legislature of Orleans County.

DATE: February 11, 2021

	AYE	NAY
Donna Hynes, Supervisor	<u> X </u>	_____
Wade Chamberlain, Councilmember	<u> X </u>	_____
Dan Coughlin, Councilmember	<u> X </u>	_____
Maureen Marshall, Councilmember	<u> X </u>	_____
Michael Augello, Councilmember	<u> X </u>	_____

Dated: February 11, 2021

Trisha Werth
Town Clerk – Town of Elba

APPROVED by unanimous vote (5-0)

ABSTRACT 2-2021

MOTION, Councilman Coughlin second by Councilman Augello approve the following:

General Fund	20-48	\$250,545.45
Highway	3-18	\$49,490.57
Water District 1	1-2	\$81,229.17
Water District 2	4-6	<u>\$10,043.10</u>
Total		\$391,308.29

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Councilwoman Marshall asked about the health insurance, she noticed the Town is now paying Blue Cross Blue Shield of WNY through Tompkins Bank. Mr. Yungfleisch and Supervisor Hynes shared that after research they were able to work a deal with Tompkins to offer cheaper insurance to the employees effective January 1, 2021. This includes separate eye and dental insurance carried through Tompkins as well. This was approved by the Union.

COMMITTEE REPORTS

Building and Grounds

No report.

Zoning Board

Councilman Chamberlain reported:

- Justin Murray, 44 South Main Street – set up a Public Hearing in March for an addition that Mr. Murray would like to add on.
- Rick Sanfratello is possibly interested in taking over the Chairmen position after Mr. Babcock finishes in June 2021.

Planning Board

Councilman Coughlin reported:

- Mr. Hoover shared with the Planning Board that Forefront had completed its revised application and it is now in review by the Town's Zoning Officer to ensure it is in compliance with the Town's Solar Law. Providing it complies with the law it will go into a 30 day review including outside agencies, when complete a Public Hearing will take place followed by a vote of the Planning Board.
- Mr. Hoover reported to the Planning Board that Hecate Energy continues to host weekly Zoom meetings. Councilman Augello shared that he was on last week and Hecate would like to host a publicized Public Hearing, but they are finding it hard to do in person. Councilwoman Marshall suggested they make posters to hang around the community. Councilman Augello told Mr. Harrison Luna that he does not get a lot of feedback from residents, Mr. Luna questioned if the posters that they have throughout town are working. He told him he had not seen any posters. He will encourage Mr. Luna to send some over to post.
- Mr. Kanyuck is not confident on how the intervenor funds work, he did say that both LaBella Associates and Knauf Shaw operate under pay when paid agreements. Therefore, according to Mr. Kanyuck the Town will not need to pay them until the funds are in place. Councilwoman Marshall stated LaBella Associates and Knauf Shaw are well aware that the Town is not writing a check until the intervenor funds are available.
- Torrey and Hart land separation – mylar copies were available and looked good.

GAM

Councilwoman Marshall took part of the Zoom meetings. No too much news in the County, just a reminder of Covid. Dan Ireland, CEO of UMMC was on to discuss the new building that will go up on the North end of Federal Drive and they will add a parking garage underneath the building. The Genesee County Planning Board is getting ready for 2050 and have sent surveys out. She encouraged everyone to take part in the surveys.

Councilman Augello will attend the next meeting.

Cemetery

No report.

Publicity

A letter was received from the Genesee County Youth Bureau regarding youth nominations.

DEPARTMENT REPORTS

Highway

Mr. Yungfleisch reported they are chasing snowflakes. Councilman Chamberlain asked where they are with salt, Mr. Yungfleisch shared there is more than enough for the year. Councilman Chamberlain also shared he saw the Town of Oakfield with a small John Deere loader clearing out their fire hydrants.

Assessor

Mr. Flansburg's report was shared with the Town Board members and is also available in the Town Clerk's office.

ZEO/CEO

Mr. Mikolajczyk's report was emailed to the Town Board members and is also available in the Town Clerk's office.

Town Clerk

Town Clerk Werth reported that she took in \$685.00 and remitted \$658.00 to the Supervisor for local share and \$27.00 to NYS Ag. & Markets for spay/neuter program.

Taxes are going well. The Town has received their portion of taxes collected and we have sent \$800,000.00 to the County Treasurer so far. We will continue to collect through the end of March.

Supervisor

Supervisor Hynes made a motion second by Councilwoman Marshall to change Court Clerk, Sandra Almeter from hourly to salary with a monthly salary of \$798.50 for 2021.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Councilpersons

Councilman Chamberlain asked Mr. Yungfleisch if the new highway employees joined the Union. Mr. Yungfleisch confirmed they for job security purposes. There is currently a two year contract and they pay \$612.00 a year.

Councilwoman Marshall suggested we no longer use Marathon Energy and consolidate to one bill with National Fuel. Town Clerk Werth will work on this.

ADJOURNMENT

MOTION was offered from Councilman Chamberlain second by Councilwoman Marshall to adjourn the meeting at 8:27 p.m.

Ayes: Augello, Chamberlain, Coughlin, Hynes, Marshall

MOTION CARRIED by unanimous vote (5-0)

Respectfully Submitted,

Trisha Werth
Town Clerk