

Mayor Norman Itjen moved to open the annual meeting of the Village of Elba Board of Trustees at 6:05 PM seconded by Trustee Loren Pflaumer and carried.

Meeting was conducted via zoom. Present were: Mayor Norman Itjen, Trustees: Amy Vlack, Loren Pflaumer, Nathan Buczek, and Thomas Stempin, SBMM Denis Rohan, Jerah Augello, and Clerk/Treasurer Kathy Yungfleisch.

The Mayor introduced Jerah Augello to the Village Board. She will be the new Clerk/Treasurer when Kathy retires at the end of this month. She will be starting on Monday May 18th, 2020.

The minutes from April 8, 2020 were presented for review. Trustee Amy Vlack moved to approve the minutes seconded by Trustee Thomas Stempin and carried.

Due to COVID-19 the Village Board approved that Mayor Norman Itjen review and sign all of the vouchers for payment and abstracts. Trustee Thomas Stempin moved to approve the vouchers for payment seconded by Trustee Amy Vlack and carried.

The abstract of already paid vouchers were presented as follows:

Abstract No. 11 19765 – 19777	General Fund \$ 3,188.29
Abstract No. 11 8144 – 8147	Sewer Fund \$ 4,583.63
Abstract No. 11 6751 - 6752	Water Fund \$ 524.79

Trustee Thomas Stempin moved to approve the already paid abstracts as presented, seconded by Trustee Amy Vlack and carried.

Kathy presented the monthly inspection report from Code/Zoning Official Mark Mikolajczyk for review.

Denis reported that he received one quote for stoning and paving the park driveway from Pcionek's Paving in the amount of \$7,000.00.

Denis took the flower pots for Main Street to Harrington's to be filled. They will send a bill to Kathy.

The Mayor had a meeting with the Town of Batavia to discuss taking over the reading of the meters in the Village and the billing. The Town of Batavia agreed to read the meters and

send out the bills. An Inter-municipal Agreement will have to be in place before they can take over.

Kathy presented the following invoices to be paid out of the Water System BAN.

Tri-County Supply, Inc.	\$ 6,490.00
Webster Schubel & Meier	\$ 936.00
HAUN Welding Supply Inc.	\$ 162.50
Bentley Bros.	\$ 18,567.20
Municipal Solutions Inc.	\$ 3,523.00
USA Bluebook	\$ 9,418.50
Blair Supply Corp.	\$ 4,267.92
Tompkins	<u>\$ 1,627.29</u>
	\$ 44,992.41

Trustee Loren Pflaumer resolved to approve the invoices to be paid out of the Water System BAN, seconded by Trustee Thomas Stempin and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Kathy reported to the Village Board that the Revenues in the Sewer and Water Funds are lower then expected and would like to pay the following invoices from the Capital Fund.

Water Equip. Genesee Co.	\$ 13,484.50
Sew Improv. Village of Albion	\$ 6,437.92
Sew Improv. Hodgson Russ	\$ 2,316.00
Sew Improv. Omni Site	<u>\$ 645.46</u>
	\$22,883.42

Trustee Amy Vlack resolved to approve payment afore mentioned invoices, seconded by Trustee Thomas Stempin and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Kathy presented the Water System Improvements Project Budget Modifications to the Village Board as follows:

Mayor Norman Itjen resolved and authorizes the following Water System Budget Modifications 15:

Tank Demolition	Decrease of \$ 40,000.00 to \$ 0.00
Single Audit	Decrease of \$ 14,000.00 to \$ 0.00
Utility Locating Service	Decrease of \$ 20,000.00 to \$ 5,049.00
Water Meter Jumper & Parts	Decrease of \$ 13,577.77 to \$ 32,395.13
Contingency	Decrease of \$ 53,471.23 to \$ 21,240.82
Municipal Solutions	Decrease of \$ 16,000.00 to \$ 72,000.00
Wish list	Increase of \$ 110,000.00 to \$ 120,566.97

Seconded by Trustee Nathan Buczek and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Kathy requested sewer relief for Lucille Dilcher residing at 20 Chapel Street. She had a water leak she did not know about. Therefore Trustee Nathan Buczek resolved to approve sewer relief based on last years usage for Lucille Dilcher, seconded by Trustee Trustee Thomas Stempin and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Oliver's Candy also had a water leak and they would like relief on their sewer as well. Mayor Norman Itjen resolved to approve sewer relief based on last year's usage for Oliver's Candy, seconded by Trustee Amy Vlack and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Kathy presented the following transfers:

General Fund		Transfers for General Fund			
		Decrease - Debit			
A1325.1	\$ 924.71	Clerk-Treas Person	A1325.1	\$ 920.00	
A1420.4	\$ 1,270.00	Law	A1420.4	\$ 1,270.00	
A1430.4	\$ 200.00	Public Works	A1430.4	\$ 200.00	
A1450.4	\$ 359.00	Elections	A1450.4	\$ 359.00	
A1990.9	\$ 4,200.00	Contingency	A1990.9	\$ 4,200.00	
A3120.1	\$ 750.00	Crossing Guard	A3120.1	\$ 375.00	
A5110.4	\$ 6,362.37	Streets	A5110.4		
A5142.4	\$ 200.00	Snow Removal	A5142.4	\$ 200.00	
A5182.4	\$ 2,349.00	Street Lights	A5182.4	\$ 2,390.00	
A5410.4	\$ 3,746.76	Sidewalks	A5410.4	\$ 3,740.00	
A7140.1	\$ 165.00	Park Personal Serv	A7140.1	\$ 165.00	
A7140.4	\$ 2,050.64	Park	A7140.4		
A7140.41	\$ 330.73	Park Truck Gas	A7140.41	\$ 330.00	
A8140.4	\$ 3,000.00	Storm Sewer	A8140.4	\$ 3,000.00	
A9010.8	\$ 576.00	State Retirement	A9010.8	\$ 576.00	
A9040.8	\$ 566.00	Workers Comp	A9040.8	\$ 566.00	
A9060.8	\$ 1,548.26	Hosp Insurance	A9060.8	\$ 1,000.00	
A9710.6	\$ 50.00	BAN Principal	A9710.6	<u>\$ 50.00</u>	
				\$ 19,341.00	
		Increase - Credit			
A1325.4	<u>(\$1,589.14)</u>	Clerk-Treas	A1325.4	\$ 13,687.00	
A1620.4	<u>(\$3,574.36)</u>	Building	A1620.4	\$ 3,575.00	
A1910.4	<u>(\$1,532.34)</u>	Unallocated Ins.	A1910.4	\$ 1,533.00	
A3620.4	\$ 155.00	Code Enforcement	A3620.4	<u>\$ 546.00</u>	
				\$ 19,341.00	

Trustee Thomas Stempin resolved to approve the transfers seconded by Trustee Nathan Buczek and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

There will be a special meeting on Wednesday May 27, at 6:00 PM to finalize end of fiscal year.

Trustee Loren Pflaumer stated that the Seniors would like to have their picture on the banners and put on the decorative lampposts. They would pay for the banners and the seniors would also keep them for a memento. Trustee Amy Vlack moved to approve putting up the banners on the lampposts, seconded by Trustee Loren Pflaumer and carried.

Trustee Amy Vlack asked the Mayor if Town of Batavia will be doing just the billing or if they were going to take payments doing the deposits. The Village will still take payments and do the deposits.

Mayor Norman Itjen resolved to approve Pcioneks Paving quote of \$7,000.00 to pave the park driveway, seconded by Trustee Loren Pflaumer and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Trustee Nathan Buczek reported that he will update the website and asked if anything else about the Covid 19 should be put on the website.

Trustee Buczek is also checking the drainage issues on Chapel Street.

Mayor Itjen reported on Complete Payroll to take over the payroll for the Village.

26 payrolls \$ 962.00 plus approx \$30.00 (board/Hist) Total \$992.00
52 payrolls \$ 1,768.00 plus approx. \$30.00 Total = \$1,798.00
Current Cost is \$ 760.00 to Williamson
CP does all fillings and supplies State mandated labor law posters for free which costs \$180.00 a year
Overall costs evens out.

Mayor Norman Itjen resolved to outsource payroll to Complete Payroll, seconded by Trustee Loren Pflaumer carried by a vote as follows.

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

The Village Board reviewed their position on having chickens in the Village. Discussion followed and the Village Board decided not to pursue the issue any further. Chickens will still not be allowed in the Village.

The Mayor reported that Elba Central Schools Attorney did find an exception to the zoning law allowing them to have chickens for educational purposes.

The recreation and baseball program for this summer were discussed. It was decided to wait until May 15th before deciding.

As there was no further business Trustee Amy Vlack moved to adjourn the meeting at 6:57 PM seconded by Trustee Loren Pflaumer and carried.

Respectfully submitted,

Kathy Yungfleisch
Clerk/Treasurer