

Mayor Norm Itjen moved to open the EOY meeting of the Village of Elba Board of Trustees at 6:00pm seconded by Trustee Amy Vlack.

Meeting was conducted via Zoom. Present was: Mayor Norman Itjen, Trustees: Amy Vlack, Loren Plaumer, Nathan Buczek, Thomas Stempin , SBMM Denis Rohan, Kathy Yungfleisch and Clerk/ Treasurer Jerah Augello.

The Minutes from May 27<sup>th</sup> 2020 was approved by Thomas Stempin and seconded by Amy Vlack.

Due to Covid-19 the Village Board approved that the Mayor could review and sign all vouchers for payment and abstracts. After signing the vouchers, Mayor Norman Itjen moved to approve the vouchers for payment, seconded by Trustee Tom Stempin and carried.

The report from the Zoning Code Enforcement Officer Mark Mikolajczyk for the month of June was attached to the meeting and Trustees all agreed they looked at it and had no questions.

Report from Public Works – Denis Rohan

- \* Denis had a meeting with the town regarding the tower. Tower should be complete soon and demo for the old tower will start this fall.
- \* Paving at the park is now complete
- \* Fountain at park is in and working
- \* Bathrooms are still not open at this time
- \* Overgrown grass list was sent to Mayor. Letters may be sent
- \* Denis concerned with some residents leaving junk on the side of the road for pick up is sitting too long. Denis will contact Mark Mikolajczyk to see if there is something we should do about it
- \* Nate and Denis discussed putting signage or arrows at the park for the IN and OUT driveways. They will look into some plans to do so.

Loren signed in 6:14pm

Report from Clerk-Treasurer- Jerah Augello

- \* Kathy was in attendance to discuss her continued training to Jerah for Clerk-Treasurer position. The Board will discuss how much more time is needed and at what payscale for Kathy.
- \* Jerah discussed the progress on Complete Payroll. Training for the new payroll system will be Monday June 15<sup>th</sup>. That will be the first week of the new system.
- \* Letter from resident regarding Fall 2019 water charge. The Mayor will look at the letter and discuss with resident.

\*The project for Engineering Sewer is ongoing. The village has received several invoices; I spoke with Jason Foote at CPL regarding the invoices. As of now the grant money is “frozen”, Jason confirms that the Village can pay any open invoices at the time the grant is received. Denis mentioned that the portion of the study that requires the flush of the system with the cameras may cost the Village more than the grant covers. The Mayor will discuss Jason to see how we can handle that.

\* Year End Capital Fund was attached for Trustees and Mayor to look at

\* Modification will be made to the Village Benefits package regarding vacation pay. Added “ Unless negotiated at the time of hire”

Report from Trustee Amy Vlack

\* She spoke with National Grid Forestry and they will not take down her tree in front of her house.

\* Elba has received a Historic Grant for a marker for our Post Office. This will be installed in front of the Village Office and will be here in approx. 4-6 weeks

Report from Trustee Nate Buczek

\* Website is continually being updated

Report from Mayor Norm Itjen

\* He has still not heard about the upcoming Music in the Park. We should know more in the upcoming weeks.

\* Sales tax MAY come the end of month from the State but only a fraction.

\* CHIPS may also come this summer.

\*The playground has now been power washed.

\*Gas Pumps- Can we look into getting out of the agreement? Get our own gas card? If so we will need to give the school a 60 day notice.

\* Water and Sewer update with Town of Batavia. –We need a resolution to let the Town of Batavia take over Billing and Collecting. – At this time they are having some issues getting the Williamson Software but hope to be up and running for July 2020. Mayor Norm and Clerk- Treasurer Jerah will meet with Steve next week to discuss.

Mayor Norm Itjen presented the Resolution to allow the Town of Batavia to take over the Billing and Collection of Water and Sewer as of July 1, 2020. The Mayor resolved Seconded by Amy Vlack and carried by a vote of as follows

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

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Denis left at 7:03pm  
Entered into Executive Session at 7:04pm

Jerah Augello presented the Resolution to pay Kathy Yungfleisch \$25.00 an hour for further training. The Mayor resolved

Seconded by Trustee Tom Stempin and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

As there was no other business Mayor Norm Itjen moved to adjourn the meeting at 7:10PM, seconded by Trustee Lorin Pflaumer and carried.

Respectfully submitted,

Jerah Augello  
Village Clerk- Treasurer