

Trustee Loren Pflaumer moved to open the regular meeting of the Village of Elba Board of Trustees at 6:00 PM seconded by Trustee Tom Stempin and carried.

Present: Mayor Norman Itjen, Trustees, Nathan Buczek, Thomas Stempin, Amy Vlack, Loren Pflaumer, Jason Foote from Clark Patterson, Lanor Markle, Joe Monachino and Clerk/Treasurer Kathy Yungfleisch.

Mayor Norman Itjen moved to approved January 8, 2020 minutes as presented, seconded by Trustee Amy Vlack and carried.

Denis Rohan- 6:02 PM

Lanor Markle introduced herself and her husband Joe Monachino. She presented documentation that outlined grounds for amending the Village of Elba Zoning Law to allow back yard chickens to the Village Board.

6:06 PM - Terry Hirsch

The Village Board thanked Lanor Markle and Joe Monahino for coming to the meeting, and will let them know what their decision is on this issue.

6:10 PM -Joe Monachino, Lanor Markle left meeting

Terry presented new spring designs for flags to put on the decretive poles in the Village.

6:13 PM – Terry left meeting

Trustee Amy Vlack resolved to pay for the new spring flags out of the Main Street BAN, seconded by Trustee Loren Pflaumer and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

The vouchers for payment were presented for review. After signing the vouchers, Mayor Norman Itjen moved to approve the vouchers for payment, seconded by Trustee Nathan Buczek and carried.

The abstract of already paid vouchers were presented as follows:

Abstract No. 8 19722 – 19736	General Fund \$ 7,422.92
Abstract No. 8 8132 – 8136	Sewer Fund \$ 4,838.61
Abstract No. 8 6744 - 6745	Water Fund \$ 15,259.40

After reviewing and signing the abstract of already paid vouchers, Mayor Norman Itjen moved to approve the abstracts as presented, seconded by Trustee Nathan Buczek and carried.

Jason Foote from Clark Patterson Engineers presented a proposal for the Wastewater System Capital Improvement Plan for Engineering Services.

The Project Budget and Engineering Study Scope of Work are as follows:

Field Data (Flow Monitoring, Televising, Smoke Testing or Survey)	\$11,000
Engineering Study	\$19,000
Village of Elba In-Kind Service Labor (20% match)	+ <u>\$ 6,000</u>
Total	\$36,000

Jason also outlined the Preliminary Phase, Evaluation Phase, and Close out Phase. The first report will be due in May. Once we have the report we can use it for more funding. It was suggested that we ask Village of Albion for in kind service labor for the 20% match.

Therefore Mayor Norman Itjen resolved to accept Clark Patterson’s proposal for Wastewater System Capital Improvement Plan for Engineering Services. Seconded by Trustee Amy Vlack and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	aye
Trustee Nathan Buczek	aye

Jason stated that as part of the Town of Elba project they would be extending the water line on West Avenue to Weather Wax Road.

Jason Foote and Loren Pflaumer left meeting at 6:55 PM

Denis reported that he is working with the Town of Elba to trim trees in the Village. He reported that a tree in the right of way located at 37 West Avenue is a safety hazard and needs to come down. The Village Board approved taking down the tree at 37 West Avenue.

United Way contacted Denis about participating in the United Way Day of Caring. Denis discussed with the Village Board how the United Way Volunteers could help in the Village Park by putting mulch down.

Mayor Norman Itjen appointed election inspectors for the 2020 election. They are as follows:

Joanne DeMare
Georgia Warriner
Barbara Graham
Carol Simeone (Alternate)

Trustee Amy Vlack moved to approve the election inspectors as appointed, seconded by Mayor Norman Itjen and carried.

The Baptist Church contacted Kathy about holding their 200th year celebration at the park on Saturday June 20, 2020. This will be a community wide event. Kathy contacted Lawley Insurance. They stated that we would need a Certificate of Insurance listing the Village of Elba as additionally insured from the Bounce House Company and from the Baptist Church.

The Village Board approved the Baptist Church holding their 200th Celebration at the Park.

Trustee Amy Vlack reported that she received a call from Nancy Burr. She had contacted Earl Roth about applying for a grant to place a historic marker in front of the Village Office building. She would like to get the Village's approval to place the marker on Village property.

Mayor Norman Itjen resolved to approve placing the historic marker on Village property, seconded by Trustee Thomas Stempin and carried by a vote as follows

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	absent
Trustee Nathan Buczek	aye

The agreement for the Fuel Dispensing Station was discussed.

Mayor Norman Itjen resolved to approve the Agreement for the Fuel Dispensing Station with Elba Central School, Town of Elba, Elba Fire Department District and the Village of Elba. Seconded by Trustee Thomas Stempin and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Thomas Stempin	aye
Trustee Amy Vlack	aye
Trustee Loren Pflaumer	absent
Trustee Nathan Buczek	aye

The next meeting scheduled for Wednesday March 4th will be changed to Wednesday March 11th.

As there was no other business Mayor Norman Itjen moved to adjourn the meeting at 7:50 PM, seconded by Trustee Amy Vlack and carried.

Respectfully submitted,

Kathy Yungfleisch
Clerk/Treasurer