

The meeting was called to order at 6:00 PM by Trustee Amy Vlack, seconded by Mayor Norman Itjen and carried.

Present: Mayor Norman Itjen, Trustees: Amy Vlack, Loren Pflaumer, Nathan Buczek and Thomas Stempin, Rick Albright from the Village of Albion, BMW Denis Rohan, and Clerk/Treasurer Kathy Yungfleisch.

Trustee Amy Vlack moved to approve March 13, 2019 minutes seconded by Mayor Norman Itjen and carried.

The vouchers for payment were presented for review. After signing the vouchers, Trustee Amy Vlack moved to approve the vouchers for payment seconded by Trustee Loren Pflaumer and carried.

The abstract of already paid vouchers were presented as follows:

Abstract 010 19532 – 19545	General Fund \$ 2,874.10
Abstract 010 8073 – 8078	Sewer Fund \$ 2,442.87
Abstract 010 6710 – 6711	Water Fund \$ 229.31

After reviewing and signing the abstract of already paid vouchers Trustee Amy Vlack moved to approve the abstracts as presented, seconded by Trustee Loren Pflaumer and carried.

Mayor Norman Itjen moved to open the public hearing for the proposed 2019-2020 budget, seconded by Trustee Loren Pflaumer and carried.

Mayor Itjen opened the public hearing by reading the legal ad as it appeared in the legal ads section of the Batavia Daily News for the proposed 2019-2020 budget.

Rick discussed with the Board about purchasing a PH and Temperature probe. It would cost about \$1,200.00. Rick will obtain quotes and report back to the Village Board.

Rick announced that the Village of Albion would be conducting a smoke test in the Village of Elba this summer. He would like to put a notice in our next newsletter.

Rick asked the Board if they were interested in having more lights installed at the park. He will obtain a quote for the electrical upgrade in park.

The Village of Albion has been approved to inspect backflow devices in the Village of Elba. A file for the inspections will be kept on file at the Village Office.

Rick left meeting 6:17 PM

Kathy passed out the report from coding/zoning officer Mark Mikolajczak for review.

As there was no one to speak on the budget issue, Mayor Norman Itjen moved to close the public hearing, seconded by Trustee Amy Vlack and carried.

Sexual Harassment Policy was discussed. We may have to pay for each individual to take the course.

Mayor Norman Itjen resolved to approve the 2019-2020 budget as proposed, seconded by Trustee Nate Buczek the resolution was carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Amy Vlack	aye
Trustee Nathan Buczek	aye
Trustee Thomas Stempin	aye
Trustee Loren Pflaumer	aye

A copy of the budget will be attached and made a part of these minutes.

Denis spoke with Mike Zuber about the tiles he put in the back baseball field last fall for drainage. The baseball program will need to purchase extra topsoil to repair the backfield. They purchase topsoil every year to get the fields ready for baseball season. They would like the Village to pay for half this year.

Therefore Mayor Norman Itjen resolved to approve payment for half of the cost for the topsoil, seconded by Trustee Amy Vlack and carried by a vote as follows:

Mayor Norman Itjen	aye
Trustee Amy Vlack	aye
Trustee Nathan Buczek	aye
Trustee Thomas Stempin	aye
Trustee Loren Pflaumer	aye

Mayor Itjen made the appointments for the New Year. Trustee Loren Pflaumer moved to approve the appointments seconded by Trustee Amy Vlack and carried.

The Procurement Policy was reviewed. Trustee Amy Vlack moved to approve the Procurement Policy without changes for another year seconded by Trustee Thomas Stempin and carried by a vote as follows.

Mayor Norman Itjen	aye
Trustee Amy Vlack	aye
Trustee Nathan Buczek	aye
Trustee Thomas Stempin	aye
Trustee Loren Pflaumer	aye

The Employee Benefits Policy changes were reviewed. Trustee Amy Vlack moved to approve the Employee Benefits Policy with changes, (see employee benefits) seconded by Trustee Thomas Stempin and carried by a vote as follows.

Mayor Norman Itjen	aye
Trustee Amy Vlack	aye
Trustee Nathan Buczek	aye
Trustee Thomas Stempin	aye
Trustee Loren Pflaumer	aye

The Sexual Harassment Policy was reviewed and tabled until the next meeting.

These policies are on file at the Village Clerks Office.

Trustee Buczek is checking into the sewer line that was put in by Torreys on Maltby Road. He will be checking on the condition of the streets in the Village to ascertain an estimate on the amount of money it will cost to update them.

Trustee Buczek will update the Village's website.

The park will be receiving two new pieces of playground equipment.

Having the Town of Batavia doing the water & sewer billing for the Village of Elba was discussed.

The Mayor has contacted a payroll service to do a presentation for the Village Board.

As there was no further business Mayor Norman Itjen moved to adjourn the meeting at 7:20 PM, seconded by Trustee Thomas Stempin and carried.

Respectfully submitted,

Kathy Yungfleisch  
Clerk/Treasurer

